

## BUILDING REGULATIONS

1. Holes may not be drilled, cored, or punched in the building.
2. Booths with columns inside of them must maintain a six-foot perimeter on all sides of the columns. Nothing may be hung or built into this six-foot perimeter; this includes raised flooring.
3. Balloons are not permitted in the show.
4. No adhesive backed decals or similar items may be distributed or used in the building.
5. Parking on the loading docks is permitted for loading and unloading only. All other parking is prohibited, and violators will be towed.
6. Decorations, signs, banners, etc., may not be taped, nailed, tacked, stapled, or otherwise fastened to ceilings, walls, doors, painted surfaces or columns.
7. No carts, hand trucks, etc., with hard wheels are permitted on carpeted surfaces.
8. Sample food and/or beverage products may not be distributed without authorization from show management and the facility manager.
9. The freight elevator must be used for moving freight from level to level.
10. Combustion engines may not be operated on the exhibit floor as part of an exhibit.
11. All vehicles on the show floor must have battery cables disconnected and taped. **Fuel in tanks must not exceed ¼-tank or five (5) gallons, whichever is less.** All gas caps must be taped or locked.
12. No LP tanks, empty or full, may be stored in the building.
13. All draping materials, etc. must be flame retardant.
14. All planting, fountains, etc. should have waterproof materials underneath.
15. All sales of food items and novelties must be arranged through the Facility's concessionaire.
16. All aisles must remain unobstructed.
17. Exhibits are not allowed to block any fire-fighting equipment and emergency exits.

## CREDENTIAL & TICKET INFORMATION

**EXHIBITOR BADGES:** Exhibitor credentials can be picked up at the Exhibitor Registration Desk located at the Lobby entrance. Only people who are working the show on that day may pick up their credentials. Each person must have business cards and a driver's license in order to receive their credentials. To pre-register, please visit:

[Coming Soon!](#)

**PREPAID TICKETS:** These tickets are designed to create goodwill toward dealerships, line groups and even more importantly, your customers. These tickets may be purchased with the enclosed online ordering system. **THIS IS THE LOWEST TICKET PRICE AVAILABLE AND MUST BE ORDERED IN ADVANCE.**

## HOTEL INFORMATION

The Washington Auto Show has established room blocks at five nearby hotels. To make your reservation, please email: [wanada@showcare.com](mailto:wanada@showcare.com)