

INSURANCE REQUIREMENTS

**** IMPORTANT ****

In order to participate in the Washington Auto Show, **ALL non-official contractors and service companies** must provide proof of a comprehensive general liability insurance policy.

The additional insured information and policy limitations are listed on the “Application for Show Liability Insurance” below.

Insurance certificates must be in Show Management’s hands by Friday, December 1, 2023. Access in any way to the Walter E Washington Convention Center will be denied until the exhibitor or supplier has provided an acceptable policy to show management. **THERE WILL BE NO EXCEPTIONS**

APPLICATION FOR SHOW LIABILITY INSURANCE

SHOW NAME: The Washington, DC Auto Show®

LOCATION: Walter E. Washington Convention Center
801 Allen Y. Lew Place, NW
Washington, DC 20001

MOVE-IN DATES: January 11 – 18, 2024

SHOW DATES: January 18 – 28, 2024 (*including Public Policy Day*)

MOVE-OUT DATES: January 28 – 30, 2024

ADDITIONAL INSURED: Washington Area New Automobile Dealers Association
The Washington, DC Auto Show
Hargrove, LLC
Walter E. Washington Convention Center

NOTE: Please note limits of liability coverage on the enclosed Certificate of Insurance and the dates covered should be January 11-30, 2024. Your certificate should include limits of not less than One Million Dollars (with combined single limit for bodily injury and property damage) and must cover the above as additional insured. Receipt of your certificate must be prior to the show’s first move-in day.

If you have any questions, please call Chris Daniel, Show Director, at 202-800-4194.